

## ELMLEA INFANT SCHOOL INTERNET POLICY

### **Rationale:**

The internet is an open communication channel available to all. Some of the material is published for an adult audience and is unsuitable for children. In line with school policies that protect children from other dangers, there is a requirement to provide our children with as safe an internet environment as possible.

All World Wide access to the Web is via Bristol City Council Educational Information Technology which filters out undesirable websites.

The purpose of internet use in school is to access:

- world wide educational resources
- Government initiatives such as the National Grid for Learning and the Virtual Teacher Centre
- cultural and educational exchanges with children in other countries
- educational material
- exchange administration and curriculum data with LEA and DfES
- the use of e-mail for communication between teacher/pupils
- the development of pupils' competence in ICT skills and their research skills

### **Guidelines:**

- If staff discover an unsuitable site, the address and content must be reported to our internet service provider via our school ICT subject leader-Mrs Shirley Ousley
- Staff must ensure that any materials accessed through the internet comply with copyright law.
- Any photographs selected for use on the school website will not identify individual children by name.
- Children's names will not be used on the school website.
- Children's internet access will be supervised by adult demonstration with occasional directly supervised access to specific approved on line materials.
- Rules for internet use will be placed by all workstations.

### **Managing e-mail:**

- E-mail addresses of pupils are not advertised publicly. Classes have their own e-mail address. A teacher or other adult vets e-mail before they are read by children. The recipient is identified by subject line.

All policies at Elmlea Infants' School must be read in conjunction with the School Policies for..

Aims & Values of Elmlea, Behaviour, Anti-bullying, Equal opportunities & inclusion, Racial Equality, Personal, social & health education and RE.

Reviewed Autumn 2008